



Fire Certificate of Occupancy

**** FINAL NOTICE ****

☐ Check this box if making any name
or mailing address corrections.

CITY OF SAINT PAUL

Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
PHONE: (651) 266-8989
FAX: (651) 266-9124
An Equal Opportunity Employer

LINDSEY R. HEIHE
1753 HILLCREST AVE.
ST PAUL MN 55116-2152

Bill Date: January 4, 2024

Customer #: 1402659

Amount Due: \$239.00

Due Date: January 19, 2024

**** You were sent a Fire Inspection Fee Invoice and payment has not been received. ****
Payment must be received in this office no later than January 19, 2024 or the fee invoice plus
administrative costs will be submitted for assessment to your property tax.

Property Address:
7 VILLARD COURT

Ref.# 120810
Folder RSN: 4986138

Date	Type of Fee	Bill #	Amount
December 1, 2023	CO Residential 1 & 2 Units Initial Fee	1800929	\$239.00

PAY THIS AMOUNT: \$239.00

You can pay this invoice online by going to online.stpaul.gov and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be

Mail to: Billing
Saint Paul Fire Inspection
375 Jackson Street, Suite 220
St. Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul
** Return this document with payment **

Signature of Cardholder (required for all charges): _____

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: \$239.00

Customer #: 1402659 Ref. #: 120810 Folder RSN : 4986138

☐ Amex ☐ MasterCard			Expiration Date: Month / Year					
☐ Discover ☐ Visa	4 Digit Verification Number	3 Digit Verification Number						
Security Code								
Enter Account Number								

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.